

BEGINNING OF YEAR PARENTS' NEWSLETTER SEPTEMBER 2023

Welcome

A warm welcome back to all of our pupils and parents. We are also looking forward to meeting the new families and faces into our Nursery and Primary 1. I have outlined all of the new school year details below. If you need to speak to me please feel free to email me (tkelly265@c2kni.net) or telephone and leave a message with the office (02890391668). I will also be outside in the playground several times a week welcoming our children and parents as they come on site. Please do not hesitate to stop and chat. Just to make parents aware I am still working a 4-day week (Mon, Tues, Wed and Fri). Mrs Davidson will be Acting Principal on a Thursday.

Teaching Staff 2022/23

	<u>Teacher</u>	<u>Classroom Assistants</u>
Nursery	- Mrs White/Miss Ferguson	Miss Drake, Mrs Lecky
P1	- Miss McWhirter	Mrs L Murray, Mrs T Murray
P2	- Miss Shiels	Miss McClune
P3	- Miss Mercer	Mrs King, Miss Whiteside, Miss McAllister
P4	- Mrs Beck/Mrs Semple	Miss McCrea
P4/5	- Miss McHugh	Miss E Carmichael
P5/6	- Mr Edgar	Miss Adams
P7	- Mrs Chambers	Miss D Carmichael, Miss Murray, Miss Garcia
Nurture Teacher	- Mrs Davidson	Miss Rea
Principal	- Mrs Kelly	
Vice Principal	- Mrs Davidson	
School Secretary	- Miss Loat	
<u>Classroom Assistants</u>	<u>SEN/General Assistants</u>	
Mrs Murray	Miss D Carmichael	Miss Adams
Mrs King	Miss McClune	
Mrs Lecky	Mrs T Murray	
Miss Drake	Miss Murray	
Miss Rea	Miss McAllister	
	Miss McCrea	
	Miss N Whiteside	
	Miss E Carmichael	
	Miss Garcia	

Please see below our teacher coordinator roles. If you have any specific questions regarding a specific subject area please do not hesitate to email.

Year Groups	Name	Email Addresses	Co-ordinator Role
Nursery	Denise White	dwhite235@c2kni.net	Nursery Manager, Special Educational Needs Coordinator
1	Courtney McWhirter	cmcwhirter617@c2kni.net	World Around Us, Eco, Outdoor Play, Foundation Stage Co-ordinator
2	Megan Shiels	mshiels930@c2kni.net	Literacy, Music and Drama and Productions
3	Judy Mercer	jmercerc483@ballysillan.belfast.ni.sch.uk	Walking Bus, Co- Outdoor Play
4	Rebecca Semple/Helen Beck	rsemple856@ballysillan.belfast.ni.sch.uk hbeck297@ballysillan.belfast.ni.sch.uk	R.E and Co-ICT
4/5	Jessica McHugh	Jmchugh594@c2kni.net	Personal Development and Mutual Understanding and Art
5/6	Matthew Edgar	medgar831@c2kni.net	ICT, Families Connect
7	Catherine Chambers	cchambers253@c2kni.net	Numeracy, SLT, Teacher Tutor, First Aid, P.E, Extended Schools, KS2 coordinator
Numeracy Support	Lindsay Skinner	lskinner315@ballysillan.belfast.ni.sch.uk	Engage (supporting Literacy and Numeracy in schools)
Vice Principal	Catherine Davidson	cdavidson197@c2kni.net	Designated Teacher for Child Protection, Pastoral Care, Vice Principal, Acting Principal (Thursday), Teacher Governor.
Principal	Tory Kelly	tkelly265@c2kni.net	Designated Deputy Child Protection, Assessment Co- ordinator

Times

P1 - P7 ONLY – NO NURSERY

Friday 1st September – normal school times and dinners will be served.

NB: P1 – See times with Miss McWhirter

NURSERY – See Nursery information from Mrs White via Seesaw for all further dates and times.

P2

Children will be dismissed at – 2pm Monday – Thursday
- 1pm every Friday

P3

Children will be dismissed at - 2pm Monday – Friday

P4 - P7

Children will be dismissed at – 3pm Monday – Thursday
- 2pm every Friday

Entering and Exiting the School

Due to child protection reasons **NO parents are allowed inside of the school building.** The class drop off points are outlined below. If you need to contact your teacher, they will be opening the doors at 8.50am every morning. You can also contact via Seesaw or leave a message by telephoning the office.

Nursery- Side gate of nursery outdoor play area. (Enter and Exit)

P1- P1 fire doors at the back of the school. (Enter and Exit)

P2- Line up outside the classroom windows. They will enter through the P2/P3 fire doors. Exit through via the Community Room door which is located at the front of the building beside the bike shelter.

P3- Line up outside the classroom windows. (Enter and Exit)

P4- P4 fire doors at the front playground (Enter and Exit)

P4/5- P4 fire doors at the front playground (Enter and Exit)

P5/6- Community Room doors (Enter and Exit)

P7- Foyer front doors of the school (Enter and Exit)

Breakfast Club

Breakfast club is now open to all pupils from Monday 4th September. A note will follow which we are asking parents to complete so as we can prepare for specific numbers. We are encouraging pupils to come to breakfast club everyday as it is a healthy and nutritious start to your child's day.

Price: £1.20 per child

Times: 8.10am-8.50 (last entry 8.30am). The doors will NOT open until 8.10am when supervision will begin. There will be no supervision for your child before this time.

Drop off: Fire exit doors at side of hall (back entrance at car park)

Nursery can start Breakfast Club once all groups are settled. Please touch base with Mrs White for more details.

Please be aware that breakfast club does not run on the last day of term (half day party days)

After School Clubs

MR Sports After school clubs will commence the week beginning Monday 11th September – please see leaflet sent on home on Thursday 31st August.

P6-7 - Football with Pete from the Bluehouses – Mondays – 3-4pm – outside pitch.
Date TBC

Skill School – times to be confirmed. Look out for a leaflet home.

Teachers are beginning “Friday Clubs” from the 8th September. These clubs will happen during school time between 1pm-2pm every Friday for P4-P7. These clubs will provide our children with a wide range of extracurricular activities and subjects, for example, Art, ICT and Nurture. We look forward to this beginning and feel our children deserve this at the end of a very busy week!



School Monies

It is compulsory that any money is put in a labelled envelope and handed to staff at the exit or entrance doors.

Milk Money - P1 – P7 - £3.00 per month

School Funds - **£3.50 per child or £6 per month per family** – or £35 per year

Breakfast Club - **£1.20 per day**

The below prices may be subject to change. We have not heard of a price change yet from the Education Authority. Currently they are as follows:

Dinner	PRICE
Nursery	£2.50
Primary	£2.60

Upcoming Events

P4/5 will be participating in an 8-week 'Music Makers' workshop commencing 18th September.

Staff Development Day – **Monday 25th September** – children are off school this day.

Reminder

All holiday lists and relevant school policies can be found on the School website

<https://www.ballysillanpsnursery.com/>

Please also keep a close watch on our school Facebook page for lots of lovely updates and photos: Ballysillan Primary School and Nursery Unit

Many Thanks

Mrs Kelly