

BEGINNING OF YEAR PARENTS' NEWSLETTER SEPTEMBER 2022

Welcome

A warm welcome back to all of our pupils and parents. I am delighted to be back at Ballysillan and looking forward to seeing all the happy, well rested and excited children on Tuesday 30th August. We are also looking forward to meeting the new families and faces into our Nursery and Primary 1. I have outlined all of the new school year details below. If you need to speak to me please feel free to email me (tkelly265@c2kni.net) or telephone and leave a message with the office (02890391668). I will also be outside in the playground several times a week welcoming our children and parents as they come on site. Please do not hesitate to stop and chat. Just to make parents aware I am now working a 4-day week (Mon, Tues, Wed and Fri). Mrs Davidson will be Acting Principal on a Thursday.

Teaching Staff 2022/23

	<u>Teacher</u>	<u>Classroom Assistants</u>
Nursery Coulter	- Mrs White/Miss O'Neill	Miss Drake, Mrs Lecky, Miss
P1	- Miss McWhirter	Mrs Murray
P2 McAllister, Miss	- Miss Shiels E Carmichael	Mrs King, Miss Hanna, Miss
P3	- Mr Kailanathan	Miss McCrea
P3/4	- Miss Hamilton/Miss O'Neill	Miss N Whiteside
P4/5	- Miss Bell	
P6	- Mr Edgar	Miss D Carmichael, Miss Craig
P7 Nurture Teacher	- Mrs Davidson	Miss Rea
Acting Principal	- Mrs Kelly	
Vice Principal	- Mrs Davidson	
School Secretary	- Miss Loat	

Classroom Assistants

Mrs Murray
Mrs King
Mrs Lecky
Miss Drake
Miss Coulter

SEN/General Assistants

Miss D Carmichael
Miss Craig
Miss Rea
Miss Hanna
Miss McAllister
Miss McCrea
Miss N Whiteside
Miss E Carmichael

Please see below our teacher coordinator roles. If you have any specific questions regarding a specific subject area please do not hesitate to email.

Year Groups	Name	Email Addresses	Co-ordinator Role
Nursery	Denise White	dwhite235@c2kni.net	Nursery Manager, After School Stars Manager, Special Educational Needs Coordinator
1	Courtney McWhirter	cmcwhirter617@c2kni.net	World Around Us, Eco, ICT
2	Megan Shiels	mshiels930@c2kni.net	Literacy, Outdoor Play, Music and Drama and Productions
3	James Kailanathan	jkailanathan692@c2kni.net	Key Stage 1 coordinator, Community Coordinator, Tea and Tots, Families Connect, Walking Bus
P3/4	Louise Hamilton Rachel O'Neil	lhamilton045@c2kni.net roneill548@c2kni.net	Assessment and Art
P4/P5	Karen Bell	kbell313@c2kni.net	Personal Development and Mutual Understanding and RE
6	Matthew Edgar	medgar831@c2kni.net	Shared Education, Assembly, Assistant ICT coordinator
7	Catherine Chambers	cchambers253@c2kni.net	Numeracy, SLT, Teacher Tutor, First Aid, P.E, Extended Schools, KS2 coordinator, After Schools Club
Engage Teacher	Jessica McHugh	Jmchugh594@c2kni.net	Engage (supporting Literacy and Numeracy in schools)
Vice Principal	Catherine Davidson	cdavidson197@c2kni.net	Designated Child Protection, Pastoral Care, Vice Principal, Acting Principal (Thursday), Teacher Governor.
Acting Principal	Tory Kelly	tkelly265@c2kni.net	Designated Deputy Child Protection

Times

P1 - P7 ONLY – NO NURSERY

Tuesday 30/08/22 and Wednesday 31/08/22 8.55am – 12 noon - NO DINNERS

Thursday 1st September and Friday 2nd September – normal school times and dinners will be served.

NB: P1 - **Group A only on Tuesday 30th August – 9am – 12 noon**

P1 - **Group B only on Wednesday 31st August – 9am – 12 noon**

P1 – **Whole class on Thursday 1st and Friday 2nd September – 9am – 12 noon**

See information already given to P1 parents/carers.

NURSERY – First Nursery Group = Tuesday 30th August 2022- See Nursery information from Mrs White via Seesaw for all further dates and times.

P2

Children will be dismissed at – 2pm Monday – Thursday
- 1pm every Friday

P3

Children will be dismissed at - 2pm Monday – Thursday
2pm every Friday

P4 - P7

Children will be dismissed at – 3pm Monday – Thursday
- 2pm every Friday

Pedestrian Crossing

30th and 31st Aug- No patrol lady to cross the children. Please take care crossing the road and use the pedestrian crossing correctly. Patrol lady will be there from 1st September.

Entering and Exiting the School

Due to child protection reasons **NO parents are allowed inside of the school building.** The class drop off points are outlined below. If you need to contact your teacher, they will be opening the doors at 8.50am every morning. You can also contact via seesaw or leave a message by telephoning the office.

Nursery- Side gate of nursery outdoor play area. (Enter and Exit)

P1- P1 fire doors at the back of the school. (Enter and Exit)

P2- Line up outside the classroom windows. They will enter through the P2/P3 fire doors. Exit through via the After School Stars door which is located at the front of the building beside the bike shelter.

P3- Back playground, top of the steps (Enter and Exit)

P3/P4- P3/4 fire doors at the front playground (Enter and Exit)

P4/P5- P3/4 fire doors at the front playground (Enter and Exit)

P6- After School Stars doors (Enter and Exit)

P7- Foyer front doors of the school (Enter and Exit)

Breakfast Club

Breakfast club is now open to all pupils. A note will follow which we are asking parents to complete so as we can prepare for specific numbers. We are encouraging pupils to come to breakfast club everyday as it is a healthy and nutritious start to your child's day.

Price: £1 per child

Times: 8.10am-8.50 (last entry 8.30am). The doors will NOT open until 8.10am when supervision will begin. There will be no supervision for your child before this time.

Drop off: Fire exit doors at side of hall (back entrance at car park)

Nursery can start breakfast club once all groups are settled. Please touch base with Mrs White for more details.

After School Stars

(Full details to follow with After School Stars note)

Dates and Times

September 5th 2022- June 2023:

Mon-Thurs: 1pm to 4:00pm (Primary 1 to Primary 7)

Fri: 1pm-3pm (Primary 1 to Primary 7)

(Last day of term After School Stars will not be open as this is a 12noon finish)

Nursery: Nursery can start After School Stars from Monday 7th November

P1: We are aware that Primary 1 are in school until 12noon from the 5th- 9th

September. In this small interim period, P1 parents can use After School Stars from 12noon- 4pm.

Uptake

If you are interested in your child attending After School Stars please fill out the permission slip the week commencing Tues 30th August. We are asking for prompt response.

Money

Each month you will receive a booking form which must be completed before the new month begins. With this booking form you must send the correct payment. Your child can only attend if they have prepaid. If your child is ill or does not attend this is non-refundable.

Per Hour: £3

Half an hour: £1.50

After School Clubs (P4-P7)

After school clubs will commence the week beginning Monday 19th September. Please look out for permission slips for individual clubs coming home the first 2 weeks in September. Mr Edgar is in charge of all After School Clubs. If you have any specific questions please feel free to email him (medgar831@c2kni.net)



School Monies

It is compulsory that any money is put in a labelled envelope and handed to staff at the exit or entrance doors.

Milk Money - P1 – P7 - £3.00 per month

School Funds - £3 per child or £5 per month per family

Breakfast Club - £1 per day

The below prices may be subject to change. We have not heard of a price change yet from the Education Authority. Currently they are as follows:

	PRICE
Nursery	£2.50
Primary	£2.60

Reminder

All holiday lists and relevant school policies can be found on the School website <https://www.ballysillanpsnursery.com/>

Please also keep a close watch on our school Facebook page for lots of lovely updates and photos: Ballysillan Primary School and Nursery Unit

Many Thanks

Mrs Kelly