

## **BEGINNING OF YEAR PARENTS' NEWSLETTER SEPTEMBER 2022**

### **Welcome**

A warm welcome back to all of our pupils and parents. I am delighted to be back at Ballysillan and looking forward to seeing all the happy, well rested and excited children on Tuesday 30<sup>th</sup> August. We are also looking forward to meeting the new families and faces into our Nursery and Primary 1. I have outlined all of the new school year details below. If you need to speak to me please feel free to email me ([tkelly265@c2kni.net](mailto:tkelly265@c2kni.net)) or telephone and leave a message with the office (02890391668). I will also be outside in the playground several times a week welcoming our children and parents as they come on site. Please do not hesitate to stop and chat. Just to make parents aware I am now working a 4-day week (Mon, Tues, Wed and Fri). Mrs Davidson will be Acting Principal on a Thursday.

### **Teaching Staff 2022/23**

	<b><u>Teacher</u></b>	<b><u>Classroom Assistants</u></b>
<a href="#">Nursery</a> Coulter	- Mrs White/Miss O'Neill	Miss Drake, Mrs Lecky, Miss
<a href="#">P1</a>	- Miss McWhirter	Mrs Murray
<a href="#">P2</a> McAllister, Miss	- Miss Shiels E Carmichael	Mrs King, Miss Hanna, Miss
<a href="#">P3</a>	- Mr Kailanathan	Miss McCrea
<a href="#">P3/4</a>	- Miss Hamilton/Miss O'Neill	Miss N Whiteside
<a href="#">P4/5</a>	- Miss Bell	
<a href="#">P6</a>	- Mr Edgar	Miss D Carmichael, Miss Craig
<a href="#">P7</a> Nurture Teacher	- Mrs Chambers Mrs Davidson	Miss Rea
Acting Principal	- Mrs Kelly	
Vice Principal	- Mrs Davidson	
School Secretary	- Miss Loat	

#### **Classroom Assistants**

Mrs Murray  
Mrs King  
Mrs Lecky  
Miss Drake  
Miss Coulter

#### **SEN/General Assistants**

Miss D Carmichael  
Miss Craig  
Miss Rea  
Miss Hanna  
Miss McAllister  
Miss McCrea  
Miss N Whiteside  
Miss E Carmichael

Please see below our teacher coordinator roles. If you have any specific questions regarding a specific subject area please do not hesitate to email.

<b>Year Groups</b>	<b>Name</b>	<b>Email Addresses</b>	<b>Co-ordinator Role</b>
Nursery	Denise White	<a href="mailto:dwhite235@c2kni.net">dwhite235@c2kni.net</a>	Nursery Manager, After School Stars Manager, Special Educational Needs Coordinator
1	Courtney McWhirter	<a href="mailto:cmcwhirter617@c2kni.net">cmcwhirter617@c2kni.net</a>	World Around Us, Eco, ICT
2	Megan Shiels	<a href="mailto:mshiels930@c2kni.net">mshiels930@c2kni.net</a>	Literacy, Outdoor Play, Music and Drama and Productions
3	James Kailanathan	<a href="mailto:jkailanathan692@c2kni.net">jkailanathan692@c2kni.net</a>	Key Stage 1 coordinator, Community Coordinator, Tea and Tots, Families Connect, Walking Bus
P3/4	Louise Hamilton Rachel O'Neil	<a href="mailto:lhamilton045@c2kni.net">lhamilton045@c2kni.net</a> <a href="mailto:roneill548@c2kni.net">roneill548@c2kni.net</a>	Assessment and Art
P4/P5	Karen Bell	<a href="mailto:kbell313@c2kni.net">kbell313@c2kni.net</a>	Personal Development and Mutual Understanding and RE
6	Matthew Edgar	<a href="mailto:medgar831@c2kni.net">medgar831@c2kni.net</a>	Shared Education, Assembly, Assistant ICT coordinator
7	Catherine Chambers	<a href="mailto:cchambers253@c2kni.net">cchambers253@c2kni.net</a>	Numeracy, SLT, Teacher Tutor, First Aid, P.E, Extended Schools, KS2 coordinator, After Schools Club
Engage Teacher	Jessica McHugh	<a href="mailto:Jmchugh594@c2kni.net">Jmchugh594@c2kni.net</a>	Engage (supporting Literacy and Numeracy in schools)
Vice Principal	Catherine Davidson	<a href="mailto:cdavidson197@c2kni.net">cdavidson197@c2kni.net</a>	Designated Child Protection, Pastoral Care, Vice Principal, Acting Principal (Thursday), Teacher Governor.
Acting Principal	Tory Kelly	<a href="mailto:tkelly265@c2kni.net">tkelly265@c2kni.net</a>	Designated Deputy Child Protection

## Times

### P1 - P7 ONLY – NO NURSERY

Tuesday 30/08/22 and Wednesday 31/08/22 8.55am – 12 noon - NO DINNERS

Thursday 1<sup>st</sup> September and Friday 2<sup>nd</sup> September – normal school times and dinners will be served.

NB: P1 - **Group A only on Tuesday 30<sup>th</sup> August – 9am – 12 noon**

P1 - **Group B only on Wednesday 31<sup>st</sup> August – 9am – 12 noon**

P1 – **Whole class on Thursday 1<sup>st</sup> and Friday 2<sup>nd</sup> September – 9am – 12 noon**

See information already given to P1 parents/carers.

NURSERY – First Nursery Group = Tuesday 30<sup>th</sup> August 2022- See Nursery information from Mrs White via Seesaw for all further dates and times.

### P2

Children will be dismissed at – 2pm Monday – Thursday  
- 1pm every Friday

### P3

Children will be dismissed at - 2pm Monday – Thursday  
2pm every Friday

### P4 - P7

Children will be dismissed at – 3pm Monday – Thursday  
- 2pm every Friday

### Pedestrian Crossing

30<sup>th</sup> and 31<sup>st</sup> Aug- No patrol lady to cross the children. Please take care crossing the road and use the pedestrian crossing correctly. Patrol lady will be there from 1<sup>st</sup> September.

### Entering and Exiting the School

Due to child protection reasons **NO parents are allowed inside of the school building.** The class drop off points are outlined below. If you need to contact your teacher, they will be opening the doors at 8.50am every morning. You can also contact via seesaw or leave a message by telephoning the office.

**Nursery-** Side gate of nursery outdoor play area. (Enter and Exit)

**P1-** P1 fire doors at the back of the school. (Enter and Exit)

**P2-** Line up outside the classroom windows. They will enter through the P2/P3 fire doors. Exit through via the After School Stars door which is located at the front of the building beside the bike shelter.

**P3-** Back playground, top of the steps (Enter and Exit)

**P3/P4-** P3/4 fire doors at the front playground (Enter and Exit)

**P4/P5-** P3/4 fire doors at the front playground (Enter and Exit)

**P6-** After School Stars doors (Enter and Exit)

**P7-** Foyer front doors of the school (Enter and Exit)

### **Breakfast Club**

Breakfast club is now open to all pupils. A note will follow which we are asking parents to complete so as we can prepare for specific numbers. We are encouraging pupils to come to breakfast club everyday as it is a healthy and nutritious start to your child's day.

Price: £1 per child

Times: 8.10am-8.50 (last entry 8.30am). The doors will NOT open until 8.10am when supervision will begin. There will be no supervision for your child before this time.

Drop off: Fire exit doors at side of hall (back entrance at car park)

Nursery can start breakfast club once all groups are settled. Please touch base with Mrs White for more details.

### **After School Stars**

(Full details to follow with After School Stars note)

### **Dates and Times**

#### **September 5<sup>th</sup> 2022- June 2023:**

Mon-Thurs: 1pm to 4:00pm (Primary 1 to Primary 7)

Fri: 1pm-3pm (Primary 1 to Primary 7)

(Last day of term After School Stars will not be open as this is a 12noon finish)

**Nursery:** Nursery can start After School Stars from Monday 7<sup>th</sup> November

**P1:** We are aware that Primary 1 are in school until 12noon from the 5<sup>th</sup>- 9<sup>th</sup>

September. In this small interim period, P1 parents can use After School Stars from 12noon- 4pm.

## **Uptake**

If you are interested in your child attending After School Stars please fill out the permission slip the week commencing Tues 30<sup>th</sup> August. We are asking for prompt response.

## **Money**

Each month you will receive a booking form which must be completed before the new month begins. With this booking form you must send the correct payment. Your child can only attend if they have prepaid. If your child is ill or does not attend this is non-refundable.

Per Hour: £3

Half an hour: £1.50

## **After School Clubs (P4-P7)**

After school clubs will commence the week beginning Monday 19<sup>th</sup> September. Please look out for permission slips for individual clubs coming home the first 2 weeks in September. Mr Edgar is in charge of all After School Clubs. If you have any specific questions please feel free to email him (medgar831@c2kni.net)



## **School Monies**

It is compulsory that any money is put in a labelled envelope and handed to staff at the exit or entrance doors.

Milk Money - P1 – P7 - £3.00 per month

School Funds - £3 per child or £5 per month per family

Breakfast Club - £1 per day

The below prices may be subject to change. We have not heard of a price change yet from the Education Authority. Currently they are as follows:

	PRICE
<b>Nursery</b>	£2.50
<b>Primary</b>	£2.60

## **Reminder**

All holiday lists and relevant school policies can be found on the School website  
<https://www.ballysillanpsnursery.com/>

Please also keep a close watch on our school Facebook page for lots of lovely updates and photos: Ballysillan Primary School and Nursery Unit

Many Thanks

Mrs Kelly